

EVITA – EuroHPC Virtual Training Academy

Project Number: 101196394

Call for External Reviewers



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Joint Undertaking

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1. Introduction

The EuroHPC Virtual Training Academy (EVITA) project aims to establish a sustainable and high-quality training ecosystem in High-Performance Computing (HPC) across Europe. As part of its cascade funding mechanism, EVITA is launching a call for external reviewers to support the evaluation of proposals for modular training materials. The reviewers will play a key role in ensuring the quality, fairness, and transparency of the evaluation process.

2. Objective of the Call

The objective of this call is to establish a pool of qualified and independent experts who will evaluate proposals submitted to the EVITA cascade funding calls. Selected reviewers will contribute to the assessment of training material proposals with respect to their pedagogical quality, technical soundness, alignment with the EVITA Competence and Qualification Framework (CQF), and overall feasibility.

3. Role and Responsibilities

Reviewers will be responsible for assessing proposals based on predefined evaluation criteria. This includes providing structured scores and written justifications, as well as participating in consensus discussions where required. Each proposal will be evaluated by two independent reviewers, ensuring a balanced and objective assessment. Reviewers are expected to act independently, declare any conflicts of interest, and respect confidentiality obligations throughout the process.

4. Eligibility and Expertise Requirements

The call is open to experts with demonstrated expertise in HPC and related fields. Applicants should have experience in training, teaching, or development of educational materials, and should be able to assess both pedagogical and technical aspects of proposed content. Experience in evaluation or peer review processes is considered an advantage, but is not mandatory.

Applicants must be established in countries that are members of the EuroHPC Joint Undertaking or are associated with it. Eligibility will be verified during the evaluation process.

5. Remuneration

For each completed course proposal evaluation, reviewers will receive remuneration of €125 plus €25 per module. This amount reflects a flat-rate remuneration for evaluating the core content of each course proposal, plus the additional effort associated with each module contained in the course proposal. The number of modules per course proposal ranges from 1 to 12 in the First Call,

with an average of four modules per course. For example, evaluation of a course proposal containing 4 modules corresponds to remuneration of €225 (= €125 + 4*€25). Payments will be made upon submission of complete and substantiated evaluations. Reviewers may, voluntarily, choose to waive this remuneration; such a decision has no influence on their selection, assignment of proposals, or evaluation of their performance.

6. Application and Selection Process

Applications must be submitted through the EVITA online application system using the designated form.

https://evita-submission-portal.evitahpc.eu

The form collects information on the applicant's expertise, experience in training and evaluation, and areas of competence.

All applications will undergo an administrative check followed by an evaluation against predefined criteria. Eligible applicants will be included in a proposed reviewer list, which will be subject to approval by the EVITA General Assembly. Only approved reviewers will be included in the official reviewer pool.

7. Reviewer Pool and Future Calls

The selected reviewers will form a pool that will be used across three cascade funding calls. Prior to each evaluation phase, reviewers will be contacted to confirm their availability. If necessary, additional calls for reviewers may be launched to ensure sufficient coverage of expertise.

8. Timeline of the First Call for Reviewers

The first call for reviewers will follow the timeline below:

Activity	Dates
Call for Reviewers publication	16 June 2026
Application period for Reviewers	16 June - 16 July 2026
EVITA evaluation of applications	17 - 23 July 2026
Notification to Reviewers	31 July 2026
Onboarding of Reviewers	31 July - 23 October 2026
Reviewers evaluate Course Proposals	23 October - 13 November 2026

9. Contact

Further information and support are available through the EVITA website and e-mail info@evitahpc.eu.

10. Attachments

Offline Application Form

Guidance for Applicants: Evaluation and Selection of External Reviewers